

## GOVERNANCE AND AUDIT COMMITTEE

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| <b>Date of Meeting</b> | Wednesday, 27 <sup>th</sup> September 2023   |
| <b>Report Subject</b>  | Action Tracking                              |
| <b>Report Author</b>   | Internal Audit, Performance and Risk Manager |
| <b>Category</b>        | Advisory                                     |

### EXECUTIVE SUMMARY

The report shows the action points from previous Governance and Audit Committee meetings and the progress made in completing them. The majority of the requested actions have been completed, with some still outstanding. They will be reported back to a future meeting.

### RECOMMENDATIONS

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| 1 | The committee is requested to accept the report. |
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### REPORT DETAILS

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| <b>1.00</b> | <b>EXPLAINING THE ACTION TRACKING REPORT</b>   |
| 1.01        | In previous meetings, requests for information, reports or actions have been made. These have been summarised as action points. This paper summarises those points and provides an update on the actions resulting from them.<br><br>Full action tracking details within Appendix A. |
| <b>2.00</b> | <b>RESOURCE IMPLICATIONS</b>   |
| 2.01        | None as a result of this report.   |

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| <b>3.00</b> | <b>CONSULTATIONS REQUIRED / CARRIED OUT</b>                    |
| 3.01        | Action owners contacted to provide an update on their actions. |

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| <b>4.00</b> | <b>RISK MANAGEMENT</b>           |
| 4.01        | None as a result of this report. |

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| <b>5.00</b> | <b>APPENDICES</b>           |
| 5.01        | Appendix A – Action Points. |

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| <b>6.00</b> | <b>LIST OF ACCESSIBLE BACKGROUND DOCUMENTS</b>  |
| 6.01        | <p>None.</p> <p><b>Contact Officer:</b> Lisa Brownbill, Internal Audit, Performance and Risk Manager</p> <p><b>Telephone:</b> 01352 702231</p> <p><b>E-mail:</b> <a href="mailto:lisa.brownbill@flintshire.gov.uk">lisa.brownbill@flintshire.gov.uk</a></p> |

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| <b>7.00</b> | <b>GLOSSARY OF TERMS</b> |
| 7.01        | None.                    |